Group B |MINUTES

Meeting date | time 2/26/2015 2:05 PM | Meeting location R1 4.105

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| |  |  | | --- | --- | | Meeting called by | Meeting with mentor | | Type of meeting | Mentor Meeting | | Facilitator | Todor | | Note taker | Yidi | | Timekeeper | Yidi | | |  | | --- | | Attendees  Evan |   Todor  Yidi  Kalina  Jiaqi  Jianfei |

# Agenda topics

Time allotted | 20mins | Agenda topic Meeting with mentor | Presenter Todor

Discussion: Questions about the first version of project plan and information about client

Conclusion: We have to fix our project plan and make a list of questions of client.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| Questions time | Todor | 2/24/2015 2:05 PM |
|  |  |  |

Time allotted | 30mins | Agenda topic Meeting with teacher | Presenter All

Discussion: feedback about meeting with formal client. We showed our website to him and discussed database design with him.

Conclusion: The teacher gave us a very good feedback. Let client say first and then we ask question about his requirements. In report, we need to rethink the money part and change current situation. For database design, we need to add another table for stock which records the available quantities of product in stock.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| Feedback from meeting | Teacher | 2/24/2015 2:25 PM |
| Project plan | All | 2/24/2015 2:35 PM |
| Question list of client | All | 2/24/2015 2:55 PM |
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